

Dear Neighbour

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You may not be aware that there was a disturbance from your property

on _____ (date) at _____ (time)

I could hear your:

TV

Music

Voice

Other _____

This meant I couldn't _____ (eg sleep/hear my TV)

I'm sure you weren't aware you were causing a disturbance and will try to avoid it happening again so we can all enjoy living in our home.

Thanks for your co-operation.

Kind Regards _____