**THE MONEY HOUSE SELF-REFERRAL FORM**

**PLEASE COMPLETE ALL SECTIONS (highlighted yellow)**

**Please send your completed signed form to:***themoneyhouse@hyde-housing.co.uk*

**Please note: YOU MUST BE AGED 16-25 TO ATTEND THE MONEY HOUSE**

|  |  |
| --- | --- |
| Full Name |  |
| Age |  | **DOB** |  |
| Gender (M/F) ***delete as applicable*** | **MALE / FEMALE** |
| Contact telephone number(s) |  |
| Email address |  |
| Address |  |
| Are you a social housing tenant living in the Boroughs of Greenwich, Lewisham, Bexley or Bromley?**If YES provide name of Landlord** | **YES**  | [ ]  | **Landlord:** |
| **NO** | [ ]  |
| **If you answered NO above, tell us what your living situation is** (with parents, in care, in supported housing, temporary housing, etc) |  |
| **Are there any specific areas you need support with** (i.e. do you have problems with rent arrears, debts, budgeting, etc) |  |
| **Please tell us if you are in full-time or part-time education, training, or employment, or not:** | In full-time education/ training | [ ]  |
| In part-time education/ training | [ ]  |
| In full-time employment | [ ]  |
| In part-time employment | [ ]  |
| Unemployed | [ ]  |
| **Availability** (tick which days you *are available* to attend training) | Mon [ ]  | Tue [ ]  | Wed [ ]  | Thu [ ]  | Fri [ ]  |
| Please tick if you need childcare, and include the number of children (we can cover the cost) | Yes  | [ ]   | **How many children:** |
| No | [ ]  |  |

|  |  |  |
| --- | --- | --- |
| **We offer 5 day and 1 day training (see page 3 of this form). Tell us which you want to attend** (if you aren’t sure leave this blank and we will contact you) | 5 day | [ ]   |
| 1 day | [ ]   |

**further information**

In order to help us deliver an excellent standard of training that meets your individual needs please inform us of any special requirements:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | **Please provide details:** |
| **Disability/Learning difficulties** (please provide more details as necessary, e.g. dyslexia, ADHD, autism, asperger’s, etc) | Physical disability | **[ ]**  |  |
| Literacy | **[ ]**  |  |
| Numeracy | **[ ]**  |  |
| Other (please state) |  |

|  |  |  |
| --- | --- | --- |
| **Medical history** (complete only if relevant) | Allergies (if yes please indicate below) | **[ ]**  |
| Allergy details: |
| Other (please include any mental health/illness information):  |

|  |
| --- |
| **Please tell us any additional information that may affect your experience at The Money House** (e.g. ESOL, dietary, safeguarding, etc): |
|  |

**YOUNG PERSON PERMISSION TO DISCLOSE INFORMATION TO A THIRD PARTY**

**Data Protection Act 1998**

In order to help you we need to maintain a record of your case, which may contain sensitive personal data. The law says we must get your consent to do this and everything you tell us will be treated confidentially. Sensitive personal data is defined as information relating to any of the following: racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexuality or sex life, offences and/or conviction. For the purpose of the act the Data Controller is Hyde Housing Association Limited.

I give my consent to be contacted by The Money House via the following communication methods (please indicate):

|  |  |  |  |
| --- | --- | --- | --- |
| Email | [ ]  | Telephone/ Text/ BB | [ ]  |

Please indicate if you would be interested in being contacted by The Money House for media opportunities, taking part in user panels and events.

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | [ ]  | No | [ ]  |

I understand that this arrangement may be cancelled at any time.

**Signed:** ………………………………………… **Print Name:**…………………………………

**Date:** ………………………………………………

**UNDERSTANDING THE 5 DAY AND 1 DAY COURSES**

The information below explains the difference between our two courses

|  |  |  |
| --- | --- | --- |
| **5 DAY TRAINING:** |  | **1 DAY TRAINING:** |
| The 5 day course is aimed at people who have not yet got their own tenancy. It prepares you for all aspects of living independently, and means you will have all the information you need when you move into your own place. |  | The 1 day training is aimed at people who already have their own tenancy. You probably already know a bit about living independently, but maybe you would like some help and some extra information. |
| * We aim to run 3 courses a month
* Runs from Monday to Friday – every day
* Starts at 10.30 and finishes at 3.30 every day
 |  | * We aim to run 2-4 courses a month
* Starts at 10.30 and finishes at 3.30 every day
 |
| **What the course covers:*** Tenancy agreements – rights & responsibilities
* Cost of moving in
* Avoiding eviction
* Paying household bills
* Choosing utility providers
* Banking – accounts and savings
* Borrowing
* Budgeting – weekly and monthly
* Spending habits – good and bad
* Shopping – offers, consumer rights
* Benefits – entitlements & Universal Credit
* What’s next – planning for the future

**What you get:*** AQA Budgeting & Debt Management (optional)
* AQA Group Work (optional)

**What can you expect from the training:*** To be more confident about your money
* To find it easier to make decisions about money
* To know how to set your own budget
* To know when and where to get help
* To feel better prepared for moving to your own home
 |  | **What the course covers:*** Tenancy agreements – rights & responsibilities
* Avoiding eviction
* Paying household bills
* Choosing utility providers
* Banking – accounts and savings
* Borrowing
* Budgeting – weekly and monthly
* Benefits – entitlements & Universal Credit

**What you get:*** TMH Completion certificate

**What can you expect from the training:*** To be more confident about your money
* To find it easier to make decisions about money
* To know how to set your own budget
* To know when and where to get help
* To feel more confident managing your own home
 |

**USEFUL LINKS**

**Want to see what The Money House is like before you attend?**

Watch some of our short films made by and starring our Graduates – you will see what the flat is like, hear what they think of the trainers and training, and hear a bit about the training: <http://themoneyhouseblog.wordpress.com/category/watch-our-videos/>

**Want to know who our trainers are?**

Have a look at our blog to meet the trainers and find out what they love about The Money House

<http://themoneyhouseblog.wordpress.com/category/meet-the-trainers/>

**What else?**

There is plenty of other information on our blog <http://themoneyhouseblog.wordpress.com/>, on our [FaceBook page](https://www.facebook.com/pages/The-Money-House/510383082358460) and on Twitter [@themoneyhouse\_](https://twitter.com/TheMoneyHouse_)

**Want to know what other people have said about The Money House?**

I've learnt so much and I didn't want to leave. It helped to grow my confidence as well.

***Dayle***

After the course, I knew what was expected when setting everything up – the bills, banks and so on

 ***Iqra***

We were treated like adults - the way we want to be treated

**Shakira**

The trainers were very good; they put the time in & made the extra effort to make it useful for all of us.

**Tiffany**

**Want to know what other people have done after the Money House?**

I’m on a work placement in a warehouse, living in my own permanent flat. I’ve settled in nicely and I’m enjoying it loads

***Billy***

I’ve got my place sorted. I’m just waiting for them to fit my new kitchen which is exciting!

***Dayle***

I’ve used the learning on tax to help me through the self assessments I have to do as someone who is self-employed

***Aaron***