

Request for a stay of execution

Address

Dear Sir/Madam

Case No:

We are unable to pay the sum claimed immediately and wish to apply for a stay of execution.

We therefore enclose an application and affidavit/witness statement in support of our application for a stay.

You will note that we are able to make a repayment proposal of £ per month and that our first monthly instalment could be made on --

We have examined our full financial circumstances and believe that this sum represents a realistic amount.

We hope therefore that you will be able to accept the repayment schedule.

Yours faithfully